

Community Education Advisory Council Membership Position Overview

Qualifications:

- Resident of ISD 100 or have children attending ISD 100.
- Willing to make a time commitment for council meetings.
- Willing to work collaboratively with fellow council members and community education staff.

Responsibilities:

- Attend and actively participate in regular meetings.
- Provide a formal and informal line of communication between Esko Community Education and the community.
- Cooperate with other community groups to bring together resources for their best possible use and eliminate duplication of services.
- Become knowledgeable of the budget process and assist in budget development.
- Provide legislative support of community education.
- Develop and recommend policies to the School Board relating to community education.
- Provide program development information to the community education coordinator/director.
- Meet to coordinate and plan for community development.
- Be informed of community education programs and services and advise CE staff regarding those programs/services.

Ex- Officio Members: (Township representative, City Council representative, School Board representative, and Community Education Coordinator/Director)

- Non- voting members of the Council.
- Provide a line of communication to and from the board they represent to Community Education.
- Answer questions regarding the operation of their organization.

As part of our meeting protocols, we promise to:

- Be present.
- Treat each other as peers.
- Communicate honestly and respectfully.
- Work towards the common good of the community.
- Contribute to, but not dominate, the conversation.
- Arrive on time, and stay for the duration of meetings.

Term:

- 2 years.
- Renewable with application.