

**WRENSHALL PUBLIC SCHOOL  
WRENSHALL, MINNESOTA**

**REQUEST FOR PROPOSALS FOR  
NEWSPAPER FOR OFFICIAL PUBLICATIONS  
CALENDAR YEAR 2025**

**Independent School District 100, Wrenshall  
is requesting proposals for newspaper for official publications  
for the calendar year ending December 31, 2025 as follows:**

Scope of Service: The Board of Education is expected to designate an official newspaper at their annual organizational meeting of January 6, 2025 in accordance with:

**Minnesota Statute 331A.04 - DESIGNATION OF A QUALIFIED NEWSPAPER**

Proposals will be evaluated on the following criteria in accordance with

**Minnesota Statute 331A.02 – REQUIREMENTS FOR A QUALIFIED NEWSPAPER** and  
**Minnesota Statute 331A.04 – RATES FOR PUBLICATION**

1. Meets statutory requirements as a qualified newspaper.
1. Has established a known office within Carlton County.
2. Maintains significant circulation within the locality.
3. Has provided regular coverage of the proceedings of the governing body of the political subdivision and will continue to do so.
4. Proposed rates for publication.

Please contact Rosy Bradley at [rbradley@isd100.org](mailto:rbradley@isd100.org) with bid questions.

BIDDER SIGNATURE: \_\_\_\_\_

BIDDER PRINTED NAME: \_\_\_\_\_

BIDDER COMPANY: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

COMPANY/PREFERRED PHONE: \_\_\_\_\_

**\*\*Return completed bid sheet in a Sealed Envelope, marked "Newspaper for Official Publications" to the District Office, Wrenshall Public School, 207 Pioneer Drive, Wrenshall, Minnesota 55797 or deliver in person to the District Office located in the Wrenshall Public School Building on *or before Friday, December 27, 2024, at 12:00 PM.***

***All proposals must be received by 12:00 p.m. on Friday, December 27, 2024 to be considered a responsive proposal. Proposals submitted by fax or email or submitted past the December 27, 2024, 12:00 PM deadline, will be considered non-responsive and will not be accepted.***

Bid opening will be held at 12:00 PM., Monday, December 30, 2024 in the District Office, Wrenshall Public School, 207 Pioneer Drive, Wrenshall, MN.

***The school board of Independent School District #100 – Wrenshall reserves the right to accept or reject any or all proposals.***

**TERM**

The term of the awarded contract will be for the duration of one calendar year, effective with official designation on January 6, 2025 through December 31, 2025.